

St. Andrew the Apostle Church, Milford, Ohio  
Agreement – Contract

Parishioner signing below is responsible for the event and the conduct of the people at this event.  
Person is liable for any damages and/or legal issues.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ZIP: \_\_\_\_\_

PHONE: HOME \_\_\_\_\_ WORK \_\_\_\_\_ CELL \_\_\_\_\_

FACILITY REQUESTED:  
CHURCH HALL \_\_\_\_\_ PARISH CENTER \_\_\_\_\_ MEETING ROOM \_\_\_\_\_

NUMBER OF PEOPLE EXPECTED AT EVENT: \_\_\_\_\_

EVENT PURPOSE: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ HOURS: FROM \_\_\_\_\_ TO \_\_\_\_\_

SET UP OR DECORATING: DATE \_\_\_\_\_ HOURS: FROM \_\_\_\_\_ TO \_\_\_\_\_

WILL BE USING: TABLES \_\_\_\_\_ CHAIRS \_\_\_\_\_ KITCHEN \_\_\_\_\_ REFRIGERATOR \_\_\_\_\_

THE GROUP (INDIVIDUAL RESPONSIBLE) USING THE BUILDING IS RESPONSIBLE  
FOR HAVING THE FACILITY CLEANED AFTER THE EVENT (FLOORS, TABLES,  
KITCHEN , BATHROOMS, ETC.)

WILL PICK UP KEY: DATE \_\_\_\_\_ TIME \_\_\_\_\_

WILL RETURN KEY: DATE \_\_\_\_\_ TIME \_\_\_\_\_

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OFFICE USE:

SCHEDULED: Date \_\_\_\_\_ By \_\_\_\_\_ On Calendar \_\_\_\_\_

Received payment of deposit: Date \_\_\_\_\_ By \_\_\_\_\_ \$ \_\_\_\_\_

Received payment to parish: Date \_\_\_\_\_ By \_\_\_\_\_ \$ \_\_\_\_\_

Facility checked after event by \_\_\_\_\_ Date \_\_\_\_\_

Notes from facility check/reasons deduct from deposit (why and amount) \_\_\_\_\_

Returned Deposit: Date \_\_\_\_\_ By \_\_\_\_\_ \$ \_\_\_\_\_

Archdiocese of Cincinnati

St. Andrew the Apostle Church, Milford, Ohio

HOLD HARMLESS AND INDEMNIFICATION

For valuation consideration, the receipt of which is hereby acknowledged, the undersigned, \_\_\_\_\_, whose address is \_\_\_\_\_, do(es) hereby agree to indemnify, protect, save and hold harmless THE ARCHBISHOP OF CINCINNATI AND HIS SUCCESSORS AS TRUSTEE FOR THE CONGREGATION OF ST. ANDREW ROMAN CATHOLIC CHURCH, MILFORD, CLERMONT COUNTY, OHIO; ST. ANDREW PARISH, MILFORD, OHIO and THE ARCHDIOCESE OF CINCINNATI (hereinafter jointly referred to as the "Archdiocese"), their respective representatives, agents and employees, from and against any and all liability, actions, causes of actions, claims, judgments, loss, cost and expense arising out of or in any way related to or connected with the use or occupancy of the premises of the Archdiocese by the undersigned or by any of the undersigned's agents, employees, invitees, representatives or guests, which use or occupancy results in any injury to persons or property, except to the extent such injury is caused by the negligent acts or omissions of the Archdiocese, their respective representatives, agents or employees. If any claim is alleged against the Archdiocese by anyone (including governmental agencies) arising out of or in any way related to the use or occupancy of the premises by the undersigned or its agents, employees, invitees, representatives or guests, it is expressly understood and agreed that the undersigned shall take over the defense of each and every such claim promptly and pay all attorney's fees, judgments, settlement payments and all other costs and expenses whatsoever incurred in connection with the defense of all such claims, without exception, it being expressly understood that the undersigned shall be and remain fully responsible for all such claims and will hold the aforementioned indemnities completely harmless from and against any liability, actions, causes of action, claims, judgments, loss, cost or expense whatsoever in connection therewith.

(If Signed by Business/Corporation)

(If Signed by Individuals)

\_\_\_\_\_  
Name of Business

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_